

OCHD Vital Statistics Identification Requirements

To obtain a copy of a birth record without proper identification you may contact the State Office in Jacksonville @ 904-359-6900.

In order to obtain a record from the county office you will need **one** of the following:

- **A valid state or government identification card** (Fla. Identification accepted if expired less than one year)
- **A valid Passport**
- **A valid Resident Alien Card**
- **A valid Pilot or concealed weapon license**
- **Prison Identification** (Or verification from DOC website)

You may also present a minimum of **two** valid and **unexpired** secondary identification:

- Car registration: must be valid and cannot be used with any other car related documentation.
- Employment ID *with* a notarized statement from the employer indicating you are currently employed.
- School photo ID *with* a notarized statement from the school indicating you are currently enrolled.
- Credit/Debit card with Photo ID
- Health Insurance Card
- Life Insurance Policy
- US Military Discharge DD 214

If your identification has been stolen or your ID has been taken by Law Enforcement you must have either a valid copy of the **police report** or the **traffic citation** in addition to other documents.

Please be advised that individuals with no identification may have their **Parents** obtain their birth record **no matter their age**.

Any documentation accepted will be at the discretion of the Vital Statistics Staff.